

Developing football for everyone.

SCHEDULE B: Councils and Committees

1. DUTIES AND FUNCTIONS OF BOARD

- 1.1 The Board shall be the superior decision making committee of the Association and its decisions shall be final except where:
- (a) Such decisions are required to be ratified by a General Meeting
 - (b) A right of Appeal, under this constitution, or otherwise lies, to a body outside the Association.
- 1.2 The Board shall form and empower such sub-committees to advise the Association as it sees fit.
- 1.3 President
- (a) The President shall chair the Annual General Meeting, any General Meeting, any meeting of the Board and shall conduct such meetings in accordance with the Constitution of the Association and the Law of General Meeting Procedure.
 - (b) The President shall have a deliberative vote and a casting vote when the voting is equal.
 - (c) The President shall be an ex officio member of any committee appointed by the Board or Management Committees and also be an ex officio member of all Councils.
 - (d) The President shall be empowered when he or she considers it to be urgent to make any decision on behalf of the Board provided these decisions are submitted to the next meeting of the Board for concurrence.
- 1.4 Treasurer
- (a) The Treasurer shall oversee all monies from whatever source and properly account and bank all such money in the Association's bank accounts.
 - (b) The Treasurer shall have charge of the bank books, pay all accounts authorised by the Board to be paid and maintain separate books of accounts in the way in which the Board determines.
 - (c) The Treasurer is required to present monthly the financial accounts to indicate expenditure and revenue of the Association's activities to the Board.
 - (d) The Treasurer is to prepare a financial statement and have the same audited for the Annual General Meeting covering the receipts and expenditures since the previous Annual General Meeting.
- 1.5 Junior Football Director
- (a) The Junior Football Director shall report to and advise the Board on all things to do with junior football.
 - (b) The Junior Football Director shall chair all meetings of the Junior Football Management Committee and shall be an ex officio member of all Councils and committees that the Junior Football Management Committee may from time to time appoint.

1.6 Senior Football Director

- (a) The Senior Football Director shall report to and advise the Board on all things to do with senior football.
- (b) The Senior Football Director shall chair all meetings of the Senior Football Management Committee and shall be an ex officio member of all Councils and committees that the Senior Football Management Committee may from time to time appoint.

1.7 MiniRoos Director

- (a) The MiniRoos Director shall report to and advise the Board on all things to do with Small Sided Football.
- (b) The MiniRoos Director shall chair all meetings of the MiniRoos Management Committee and shall be an ex officio member of all Councils and committees that the MiniRoos Management Committee may from time to time appoint.

1.8 Director of Technical Development and Coaching

- (a) The Director of Technical Development and Coaching shall report to and advise the Board on the technical development of the game in ESFA and the Association's delivery of coach education and technical development programs.
- (b) The Director of Technical Development and Coaching shall chair all meetings of the Technical Development and Coaching Management Committee and shall be an ex officio member of all Councils and committees that the Technical Development and Coaching Management Committee may from time to time appoint.

2. DUTIES AND FUNCTIONS OF COUNCILS

2.1 Clubs participating in the current boys', men's, women's and girls' competitions and the MiniRoos program shall be entitled to be represented on a Council for each of those competitions and programs in which they participate. All clubs are entitled to be represented on the Coaches Council.

2.2 The Boys' Council shall monitor and oversee all ESFA Boys' Competitions and make recommendations to the Junior Football Management Committee in respect of

- (a) Operation and management of the competition
- (b) Promotion and development of the competition
- (c) Issues of concern as raised by members of the Council

2.3 The Men's Council shall monitor and oversee all ESFA Men's Competitions and make recommendations to the Senior Football Management Committee in respect of

- (a) Operation and management of the competition
- (b) Promotion and development of the competition
- (c) Issues of concern as raised by members of the Council.

2.4 The Women's Council shall monitor and oversee all ESFA Women's Competitions and make recommendations to the Senior Football Management Committee in respect of

- (a) Operation and management of the competition
- (b) Promotion and development of the competition
- (c) Issues of concern as raised by members of the Council

- 2.5 The Girls' Council shall monitor and oversee all ESFA Girls' Competitions and make recommendations to the Junior Football Management Committee in respect of
- (a) Operation and management of the competition
 - (b) Promotion and development of the competition
 - (c) Issues of concern as raised by members of the Council
- 2.6 The MiniRoos Council shall monitor and oversee all ESFA MiniRoos Programs and make recommendations to the MiniRoos Management Committee in respect of
- (a) Operation and management of the program
 - (b) Promotion and development of the program
 - (c) Issues of concern as raised by members of the Council
- 2.7 The Coaches Council shall monitor and oversee all ESFA Coaching Programs and make recommendations to the Technical Development and Coaching Management Committee in respect of
- (a) Operation and management of the programs
 - (b) Promotion and development of the programs
 - (c) Issues of concern as raised by members of the Council

3. PROCEDURE FOR COUNCILS

- 3.1 Each club entitled to be represented on a Council shall be entitled to ONE VOTE FOR EVERY 100 registered players (or part thereof), registered with the Association and eligible to play in the competition or program overseen by the Council as at the 1st of July immediately preceding the casting of the vote.
- 3.2 No Club shall have more than 3 votes regardless of the number of registered players the club may have.
- 3.3 Each Council shall review all aspects of the competition or program for which it is responsible at the conclusion of each season and make recommendations for changes related, but not restricted to:
- (a) formats
 - (b) scheduling
 - (c) rules
 - (d) promotion and development
- 3.4 Such review and recommendations should be completed between the end of the competition season and the AGM of the same year.
- 3.5 Each Council shall elect the council chair for the following season at the final review meeting in September of each year.
- 3.6 Decisions of each Council are subject to the ratification of the following Football Management Committees:
- (a) Boys' Council and Girls' Council decisions must be ratified by the Junior Football Management Committee;

- (b) Men's Council and Women's Council decisions must be ratified by the Senior Football Management Committee
- (c) MiniRoos Council decisions must be ratified by the MiniRoos Football Management Committee.
- (d) Coaches Council decisions must be ratified by the Technical Development and Coaching Management Committee

3.7 Council Chairs:

- (a) Shall represent their Council on the Management Committee that must ratify the Council's decisions ("the responsible Management Committee") and shall monitor the running of the competition or program in conjunction with the responsible Management Committee.
- (b) Shall be subject to any decision of the responsible Management Committee.
- (c) Shall manage all meetings of their Council.
- (d) Shall be an ex officio member of all committees that the responsible Management Committee may from time to time appoint.

4. MANAGEMENT COMMITTEES

4.1 There shall be four Management Committees.

- (a) There shall be a Junior Football Management Committee, comprising the Boys' Council Chair, the Girls' Council Chair, the Junior Football Director and the Competitions Coordinator.
- (b) There shall be a Senior Football Management Committee, comprising the Men's Council Chair, the Women's Council Chair, the Senior Football Director and Coaching and the Competitions Coordinator.
- (c) There shall be a MiniRoos Management Committee comprising the MiniRoos Council Chair, the MiniRoos Director and the MiniRoos Coordinator.
- (d) There shall be a Technical Development and Coaching Management Committee, comprising the Coaches' Council Chair and Coaching and the Technical Director.

4.2 Whether particular games are designated as MiniRoos, Junior (Boys' or Girls'), or Senior (Men's or Women's) shall be a matter for the Board to determine from time to time.

4.3 The role of the Management Committees is (subject to any decision of the Board) to manage all football matters of the Association.

5. INDEMNIFICATION OF COMMITTEE MEMBERS

5.1 Members of committees/tribunals shall be indemnified against costs of, or any payment required to be made pursuant to, or as a result of, or any settlement of, any legal proceedings that may be instituted against them in consequence of the performance of their duties unless such legal proceedings result in a finding of fraudulent, dishonest or criminal act.